**Salem Lutheran Church Council Meeting Minutes, Thursday, January 13, 2022 – 6:30 pm**

President Shannon Bruhns called the meeting to order at 6:30pm.

Members present: Drake Abbey, Marci Adeogun, Shannon Bruhns, Sue Langerud, Heather Mannes, Sondra Nelson, Al Skellenger, Pastor Joel Guttormson and Cindy Haugsdal.

Member absent: Scott Hagenson

Pastor Joel led us in devotions and prayer.

**Secretary’s Report:** December Minutes were available for review. There were no additions or corrections.

Marci moved to accept the minutes, seconded by Sondra. Asll approved.

Communication and correspondence – A donation to Salem was received from Roger and Dorothy Fjelstad for $1000. Salem has been invited to renew membership in the Lake Mills Chamber Development Corporation for a fee of $85. Sondra moved to renew our membership, seconded by Drake. All approved.

**Treasurer’s Report:** Drake provided a written and verbal report.

Total income for December 2021 $39,039.75

Total Expenses for December 2021 $80,140.94 (Income less expense -$41,101.19) This amount includes noncash adjustments approved by council at the December meeting. **Actual income less expense was $16,305.47**

Checking account balance (12/31/2021) $56,305.39

Building Fund balance – This account has been closed and the remaining funds ($181.36) were transferred to building upgrade/renovation.

CD’s at FTSB (12/31/2021) Reserves $26,014.17/Ness Estate $10,614.41

CD at MBT (12/31/2021) Ness Estate $52,176.00

**Financial Secretary’s report:** Sondra provided a written and verbal report

2021 YTD total offerings (12/26/2021) $241,149 (Due software/computer issues encountered on 12/31/2021 additional offerings in 2021 were not recorded in this amount but will be included in year-end giving statements.)

2020 YTD total offerings (12/29/2020) $249,276

Sondra provided a Contribution Fund Total Analysis report 2020-2021. This report shows total monthly contributions, and further indicates pledged vs. unpledged giving.

Sue moved to accept treasurer and financial reports, seconded by Heather. All approved.

**Board Reports**

**Board of Worship and Music:**  Heather provided a verbal report. The new computer for worship has arrived and Brad will be loading programs and getting it ready for worship. Pastor Steve Smith will be leading worship on Sat/Sun 3/19-20/2022 and Sondra will lead worship on Sat/Sun 3/26-27/2022 while Pastor Joel is on the DC trip. Shannon thanked Heather for her service as chair of the Board of Worship and Music for the last 2 years.

**Board of Life & Growth:** Sue provided a written/verbal report. Christmas decorations scheduled to come down on Saturday, 1/15/2022. A meal and opportunity for fellowship will be served following the annual meeting thanks to Thrivent funds. Planning for Lent is the next priority.

**Board of Stewardship and Social Ministry:** Al reported that the Board is meeting on 1/19/2022.

**Board of Property and Management:** Scott was absent. Update on facility issues presented by Shannon. See Immediate facility needs in new business.

**Board of Youth:** Jen and Marci provided a written report. Marci led discussion of items in the report that included: No meeting since December activities. Board is meeting next week and will be discussing Easter, Confirmation, and the remaining calendar for Faith Formation.

**Pastor Report – Complete Pastor reports are available for review in the church office.**

**Lead Pastor’s Report:** Pastor Joel shared a written report that included Pastoral acts in November and accounting for vacation and continuing education days/Sundays used and planned. Additional topics in his report included:

* Pastor Joel reflected on his preparation for the annual meeting and his personal annual Pastor’s report. Key thoughts included a review of Salem’s Mission and Vision statement development process and where that is today, and the continuing resolution voted on at the last 3 annual meetings to update our constitution so that we are aligned with the ELCA model constitution. He ended his report with the question “what have we done, and what has been left undone.
* Pastor Joel is working with the Board of Life and Growth on a New and renewing membership program.
* Pastor Joel is working on scheduling the confirmation retreat at Riverside on 4/2 – 4/3/2022.
* Covid Guidelines and recommendations noted each week in the bulletin were discussed and will remain in place considering the current increased community spread of Covid.

Sue moved to approve board/pastor reports, seconded by Sondra. All approved.

**Old Business:**

1. 2022 Budget Review – Drake presented the proposed budget worksheet for 2022. Discussion followed. Sondra moved to accept the proposed 2022 budget to present at the annual meeting for congregational approval, seconded by Heather. All approved.
2. Annual Meeting – reviewed the plans for setup and protocol for the annual meeting on January 23, 2022 at 10:00 am following the Sunday service.

**New Business:**

1. Unauthorized visitor – Current management plan was discussed.
2. Immediate Facility Needs – Recent unexpected facility expenses include replacement of the accounting computer after hard drive crashed/technology assistance to recover data; Clean up and repair damage after a water pipe ruptured in the office areas.
3. New members – none
4. Transfers/statistical adjustments
   1. Susi, Ciera and Emma Askildson request removal from the membership list. Sue moved to remove them from our membership list as requested, seconded by Marci. All approved.
5. Next meeting Thursday, February 10, 2022 at 6:30 pm

Al moved the meeting be adjourned, seconded by Heather. All approved.

The meeting was adjourned.

We closed with the Lord’s Prayer.

Respectfully Submitted,

Cindy Haugsdal