**Salem Lutheran Church Council Meeting Minutes, Thursday, March 9, 2023 – 6:30 pm**

President Shannon Bruhns called the meeting to order at 6:30pm.

Members present: Marci Adeogun, Shannon Bruhns, Doug Bruhns, Laura Gardner, Dan Rice, Mike Swenson, Cindy Haugsdal and Pastor Joel Guttormson.

Absent: Mary Peterson, Sue Langerud

Pastor Joel led us in devotions and prayer.

**Secretary’s Report:** February Minutes were available for review. There were no additions or corrections.

Doug moved to accept the minutes, seconded by Dan. All approved.

Communication and correspondence – Anonymous donation of $50 will be deposited in the general fund.

**Treasurer’s Report:** Doug provided a verbal and written report.

Total income for February 2023 $15,319.21

Total Expenses for February 2023 $23,985.28 (Income less expense -$8,666.07) Gas and electricity above budget this month.

Checking account balance (2/28/2022) $167,511.21

FTSB/Tuckpointing account balance $125,222.70

CD’s at FTSB (2/28/2023) Reserves $26,014.17/Ness Estate $3,230.02

CD at MBT (2/28/2023) Ness Estate $52,215.45

**Financial Secretary’s report:** Laura provided a verbal and written report

2023 YTD total offerings (2/20/2023) $25,978

2022 YTD total offerings (2/20/2022) $24,662

Floyd Thomas prints donated by Faye Aamodt brought in $849 for Tuckpointing project.

Mike moved to accept Treasurer and Financial reports, seconded by Dan. All approved.

**Board Reports**

**Board of Worship and Music:**  Mary provided a written report: The board met on 2/23/2023 and items discussed included: Lenten services, Palm Sunday (palms), Maundy Thursday, Good Friday and Easter; Easter flowers with upcoming deadline; Liturgical planning and pulpit supply after Pastor Joel retires.

**Board of Life & Growth:** Sue provided a written report: Hosting soup and Lenten services; 24 hour prayer vigil following Maundy Thursday service; Farewell party for Pastor Joel on May 14; this board will take one Sunday/month to supply goodies for coffee fellowship.

**Board of Stewardship and Social Ministry:** Dan provided a verbal report: Stewardship letter was mailed out; continue planning for BBQ celebration; planning a quarterly food and fellowship event; Noisy offering future plans; Thrivent Choice dollars deadline coming up, will remind congregation this Sunday; Lenten services donations discussed, planning to give to Lutheran Disaster relief.

**Board of Property and Management:** Mike provided a verbal report: working on ceiling repairs in the church building; Young Construction will be looking at the steeple and will see what can be done and costs to follow up after tuckpointing is completed; Johnson Heating will be contacted to explain if/what heat/cooling is available on East/West corridors/rooms from new heating/cooling system.

**Board of Youth:** Marci provided a verbal and written report. Finalized plans for First Communion Classes and Maundy Thursday meal; Faith formation singing on Palm Sunday along with bake sale and following Faith Formation Easter Egg Hunt; April 30 is the last day of Faith Formation with a Spring Cleanup around town; Faith Statement night will be on May 3, with Confirmation pictures and Pizza party; Confirmands will make stoles and be fitted for robes on April 26 with lunch provided by Pastor Joel; Confirmation Sunday will be May 7; Graduation Sunday will be May 21; VBS will be held at Winnebago Church this summer, if anyone is interested in helping with VBS let Marci know.

**Pastor Report – Complete Pastor reports are available for review in the church office.**

**Lead Pastor’s Report:** Pastor Joel shared a written report that included Pastoral acts in February and accounting for vacation and continuing education days/Sundays used and planned. Additional topics in his report included:

* Pastoral care being provided to multiple families
* Summer feeding program leadership still uncertain.

Laura moved to approve Board/Pastor reports, seconded by Mike. All approved.

Pastor Joel left the meeting following his report.

**Old Business:**

1. Constitution (Continued)
	1. Review ELCA Model Constitution and Guidelines – 2022 Amendments
2. Call Committee Report – Compiled data from congregational surveys was reviewed. Copies were shared with members on Sunday. Small group discussions are scheduled and dates/times will be published in the bulletins this Sunday. Working on scheduling Bishop Jones to come to Salem.
3. Board Invoicing Approval Process Updates – the process seems to be going well.
4. Food Shelf Update – Continue to make room adjustments to meet temperature requirements/comfort; the future of the food shelf long term appears to be a plan to return to the Civic Center building once demolition and rebuilding is completed; Salem will continue to provide space for the Food shelf as long as needed.

**New Business:**

1. Corrected 2023 Annual Meeting Minutes re: Cemetery Board annual report. Shannon and Cindy provided clarification regarding a correction to the cemetery annual report within the annual meeting minutes. Mike moved to accept this change to the minutes, seconded by Doug. All approved.
2. Baccalaureate – the Senior Class of LMCS has requested to have Baccalaureate service at Salem on May 17 at 7:00 pm. Marci moved to agree to have Baccalaureate at Salem as requested, seconded by Dan. All approved.
3. Weather policy - Ash Wednesday services had to be cancelled due to weather; Shannon presented and reviewed the Weather/Emergency cancellation Procedures.
4. Accounting Adjustment – Shannon, Doug and Drake have met to address the Unassigned Restricted Parsonage Sale account under dedicated accounts which continues to show a balance that is not actual funds. The history of this account was reviewed as was the need to clean this up to have accurate balance sheets. Doug moved that the unassigned restricted Parsonage Sale account be adjusted to the actual balance, seconded by Dan. All approved. Doug would also like to provide a quarterly budget report to congregation during the year.
5. New members – Kyle Sprecher has requested membership and is working with Pastor Joel. Mike moved to accept Kyle Sprecher as a new member, seconded by Laura. All approved.
6. Transfers/statistical adjustments – In a continuing effort to achieve a more accurate listing of active members of Salem, Marci presented an additional listing of 153 members currently on an inactive list proposing that the names be moved to Friends of Salem. Laura moved that this list of inactive members be moved to Friends of Salem list, seconded by Mike. All approved.
7. Next meeting will be held Thursday, April 13, 2023, at 6:30 pm in the Salem library.

Doug moved the meeting be adjourned, seconded by Dan. All approved. The meeting was adjourned.

We closed with the Lord’s Prayer.

Respectfully Submitted,

Cindy Haugsdal